



Organizational Structure

Mid- Texas Corvette Club By-Laws

Amended and Approval: August 14, 2020

Article I – Name

The Official name of this organization shall be “Mid-Texas Corvette Club (herein after referred to as (“MTCC”) which is located in all of central Texas.

Article II – Purpose

Mid Texas Corvette club is a diverse group of corvette owners and enthusiast who are connected through their fondness for Corvettes, the automotive hobby, and our desire to help others. Increase the Corvette experience in new and exciting ways that will enhance the benefits of the club membership for members, encourage new members and capture the minds of future owners. Sponsor, sanction and promote automotive events and social activities among members and other enthusiasts and the general public. MTCC annually supports local charity organizations, Central Texas Youth Services (Option House) with \$500.00 to support Homeless Teenagers, Mission Soup Kitchen with \$500.00 plus food to help feed the homeless, Families in Crisis with \$800.00, to help provide for families that have experienced Domestic violence, Fort Hood Santa Workshop with \$500.00 plus toys for Military families who cannot afford toys for their kids during Christmas and Central Texas Cruisers Track Club with \$700.00 to sponsor kids when they compete in the National Track Competition. Donations in the surrounding community areas, civic events at the local and national level.

1. MTCC will host social activities, charity events and car shows which club members are encouraged to participate.
2. MTCC is a not-for-profit social organization and shall be allowed a reasonable amount of funds in its treasury for operating expenses. The club reserves the right to have and acquire sponsors for the support of any of its events or activities. No MTCC officers or members are paid a salary of compensation for their services in any way.

Article III – Membership

MTCC will offer two types of memberships chargeable to those who are licensed drivers and 18 years of age or older.

Section 1: Car memberships to owner and their spouse/significant other for Chevrolet Corvettes. They can vote and hold office.

Section 2. Corvette Enthusiast Membership to anyone else who owns a car other than a Corvette and wishes to support and participate in club activities. They can vote but not hold office.

Section 3. MTCC offers free-of-charge Honorary Memberships to those persons or organizations who wish to support and contribute to the club. They must be voted in by the club. They cannot vote or hold office.

Section 4. Membership includes the following rights:

- A. Attend meetings
- B. Hold an elected office (Enthusiast and Honorary members are not eligible to hold an elected office)
- C. Chair or be a member of a committee (Enthusiast and Honorary members are not eligible to be on a committee)
- D. Vote on items that come before the general body (Honorary members are not eligible to vote)
- E. Volunteer with other club functions (ie MTCC Car Show)

Section 5: Membership Dues:

A. Membership dues are \$45.00 per person annually for all members. If the member wishes to add their spouse/significant other an additional \$5.00 is to be paid and will give the spouse/significant other voting rights as well. The membership year runs from October, 1 through September, 30.

B. New members who pay from 1 April through August, 31 dues will be prorated to \$25.00

C. All dues are non-refundable for any reason.

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D. The Membership Director will begin collecting dues in October, Annual dues are to be paid at the first meeting in October.

E. Dues are considered delinquent if not paid prior to December, 1 and will result in suspension for nonpayment unless arrangements have been made with officers. After the December meeting, members are deleted from the roster if dues have not been paid.

F. Individuals wishing to join MTCC must submit a completed membership form (see Exhibit A), along with their dues, and return it to the Membership Director or any current Officer. Current members are to complete a new Membership Form each year when they pay their dues completing the Membership form annually helps keep the member's information accurate and current.

Section 6. Club Rules:

Members will conduct themselves in a reasonable and orderly manner at all meetings, activities, or events representing the club or conducting club business.

- A. Members will comply with all motor vehicle laws and/or ordinances when participating in or attending any club activity, event or gathering.
- B. Members will respect others property and encourage others at events, car shows, or activities to do the same.
- C. Members understand that they are to work towards promoting and assisting club officers in the promotion and betterment of the club in accordance with Article 1 of the Bylaws.
- D. Any violation of the rules may result in verbal or written warning, or termination of membership in the club. If membership is terminated, this individual will not be allowed to rejoin the club.
- E. The Board of Directors shall have summary power over its members, to suspend, terminate or place on probation the membership of any member for conduct which, in its opinion, disturbs the order, dignity, business or harmony, or impairs the good name, popularity, goodwill or prosperity of the organization, or which is likely to endanger the welfare, interest, or character of the

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- Organization, or for any conduct in violation of these By-Laws or of the rules and regulations of the MTCC which may be taken at any such meeting of the Board.
- F. Any member in good standing of MTCC could be suspended or expelled for acts of unbecoming sportsmanship, for acts determined to be detrimental to the good of the club.
 - G. Probation of three months may be given to a member who is deemed by the Board of Directors as suitable punishment instead of termination from MTCC. Member must show good faith and after three months, the MTCC members shall vote to retain or expel that member from the club.
 - H. MTCC members shall wear attire that has been voted on by members and approved by the MTCC President to club and community functions.
 - I. Due to events in the surrounding areas. MTCC members will not wear items associated with violent organizations that may damage the club image.
 - J. Members that decide to wear such attire that are associated with violent organizations or offensive subject will NOT include the MTCC logo and are subject to be expelled from the club.
 - K. The Proceedings of the Board of Directors in such matters shall be final and conclusive. After expiration of the time set forth in any suspension by the Board of Directors, the suspended member may petition the Board of Directors for reinstatement

Article IV – Meetings

Meetings will be held monthly on the second Tuesday of the month. All members shall be notified of any meeting. Meeting will be held at All American Chevrolet of Killeen at 7pm. The club President will preside over meetings. If the club President is unable, then the Vice President will preside over the meeting.

Article V— Club Officers and Elections

The club officers shall include the following positions:

- I. President
- II. Vice-President
- III. Secretary
- IV. Treasurer
- V. Membership Director
- VI. Activities Director
- VII. Historian
- VIII. Website Administrator
- IX. The Board of Director will consist of the Club Officers.
- X. Term of office will be 2 calendar years consecutively. The general membership may vote to allow an officer to serve more than two terms.
- XI. Each officer will be elected by a majority vote of the eligible voting members by secret written ballot at the November meeting.
- XII. Nominations for the coming year will begin in January
- XIII. Election will be held in an open forum.
- XIV. For individual to be nominated for an office, that person must have either been a member of MTCC for one year OR been a member for six months and attended six club sponsored activities.

Article VI – Duties and Responsibilities of Officers

1. Collectively, the Board of Directors has the authority to represent all members of MTCC with regards to any and all routine operational practices and decisions and take whatever necessary actions are deemed appropriate to achieve MTCC's purpose as defined in Article II of the Bylaws.
2. The Board of Directors will also have the authority, without prior membership approval, to obligate the club and expense up to \$250.00 from the general account in support of the operations of MTCC. Any non-routine expenditures of more than \$250.00 must be presented to the membership at a monthly meeting for approval.
3. The Board of Directors is obligated to always strive to make a sound operational and financial decisions in support of MTCC.
4. Job descriptions will include but not be limited to:

MTCC 2020 Bylaws**A. President:**

1. The President is the Chairman of the Board of Directors of the MTCC and will preside over the club business and Board of Directors at regular club meetings. It is the duty of the President to call the meeting to order at the appointed time.
2. Announce the business before the assembly in its proper order to state and put all questions properly brought before the assembly.
3. To inform on communications; to decide all questions of order; to entertain only one main motion at a time and state all motion properly.
4. To permit no one to debate motions before they are ascended and stated
5. To decide a tie vote or not vote at all
6. To be absolutely fair and impartial
7. The president will promote club participation and harmony.
8. The President will make decisions for the club when a vote by the Board or membership is impossible or impractical.
9. The president shall appoint special committees as necessary to meet the needs of the club. Their duties shall be terminated when the assignment is complete.
10. Provide planning strategies that support MTCC's welfare and future success.
11. Ensure smooth transition from outgoing officers to new incoming officers.
12. Turn over any club documentation to new officer end of term.

2. Vice President:

1. The Vice President will preside over the Board of Director's meeting and Business meetings in the absence of the President.

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2. He or She will carry out all of the President's duties in his or her absence with all rights, privileges and powers as if he or she had been the duty elected President.
 3. The Vice President will chair all Board of Directors meetings, but will vote only in case of a tie vote.
 4. The Vice President shall be authorized, with the board's approval, to sign instruments of contract or lease agreements in the name of MTCC.
 5. The Vice President shall be listed along with the Treasurer on all MTCC financial accounts.
 6. Maintain and develop relationships with all sponsors.
 7. Turn over any club documentation to new officer at end of term.
- 3. Treasurer:**
1. Shall handle all dues, money and other property purchased or donated to the club.
 2. Shall deposit in a reliable bank, in the name of MTCC, all money's belonging to the club no later than one week after such money's are collected. Such account must be under joint signature of the Treasurer and Vice President
 3. Establish procedures for documenting and recording all transactions. Reconcile all club accounts.
 4. Develop an annual budget plan for the Board of Directors review in November, and membership approval in December.
 5. Provide a monthly financial report at each monthly meeting.
 6. Ensure that all payments and obligations are in accordance with the Bylaws; establish and approve alternate signature on all financial accounts.
 7. Turn over all annual documents for the filing of all necessary financial documents such as:
 - a. IRS Form 990-EZ (see Exhibit B)
 - b. Schedule O for 990-EZ (see Exhibit C)
- 4. Secretary:**
1. Shall accurately record the minutes of all regular Monthly Meetings and Board of Director's meeting.

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2. Maintain a history file containing board and club minutes for one (1) year.
3. Maintain all written communications for the club.
4. Assume the responsibilities of the Membership Director in his or her absence.
5. Assist club officers in preparing written documentation.
6. Turn over all annual documents to new officer at end of term.

5. Membership Director:

1. The membership Director will process and be responsible for maintaining all membership forms and documentation of active memberships.
2. Update Membership Forms as needed.
3. Maintain and update Membership Roster with all current member information and provide Club Officers with an updated roster monthly. Member information is for club business only.
4. Assume the duties of the Secretary in his or her absence.
5. Collect all dues from members and hand deliver to the Treasurer as required.
6. Responsible for the 50/50 drawing.
7. Maintain an inventory of hats, windshield decals and T-Shirts to give to new club members.
8. New members and spouse/significant other will receive one free T-Shirt, a Decal sticker and a copy of the MTCC Bylaws when joining the club.
9. Turn over all annual documents to new officer at end of term.

6. Activities Director:

1. Organize and be the point of contact for MTCC activities (social events, dinner runs, car cruises and charity events).
2. Assist the Membership Director as needed.
3. Shall maintain a scrapbook that records MTCC events and activities.
4. Shall be reimbursed by the MTCC for the cost of scrapbook materials.
5. Scrapbook shall be displayed at all MTCC events for the community and possible future members to see what the club is all about and shall be separate from the Website and Facebook page.

6. Reserve locations and informs club members where activities are to be held.

7. Historian:

1. Expert or student of history, especially knowledgeable of a particular period geographical region, or social phenomenon of the Corvette.
2. Promote the restoration, preservation, and conservation of America's only sports car.
3. Enhance the knowledge of the MTCC members and general public regarding the design, development, construction, and history of the Corvette automobile.
4. Provide information to the MTCC members on the history of the Corvette automobile.
5. Assist the Activities Director as needed

8. Website Administrator:

- a. Shall maintain a website of the MTCC members and activities. Also post events on the site to promote MTCC community awareness for future members to join.

9. Vacating Office:

- a. In the event any elected office vacated or resigns during the year. The Board of Directors shall ask for a volunteer to temporarily perform the functions of the vacated office.
- b. If no one volunteer, the President or acting President shall hold a special election within the next sixth days for the general membership to elect a member to serve the un-expired term.

Article VII – Amendments

- Section 1:** The by-laws may be amended at any regular or special called meeting by a 2/3 majority vote of the members present at the meeting. Notification of by-law amendments/changes to be brought forward for voting on by the membership shall be made 30 days prior to the regular or special called meeting.
- Section 2:** One vote by an adult (18 or over) per paid membership.

Article VIII – Power Vested in Club

1. The control of the club will be vested in its membership.
2. Making a motion: Any club member may make a motion. It will be discussed by the members in attendance, and then seconded by another member before it can be brought before the club for a vote. A majority vote of eligible members attending the meeting will need to be met for the motion to be approved. Motions may be tabled by the Board of Directors to be discussed at a future meeting.
3. In the event, there are no nominees for one of the club offices, the remaining club officers will determine what to do with that position and bring it to the membership for approval at the next meeting. If there should be a case where more than one position will be open, then the same shall apply as above, the membership may vote on continuing the club and run it short-handed or discontinue the club.

Article IX- Club Property and Personal Liability

1. All club equipment, papers, pictures, records, or other items will remain the property of MTCC.
2. Personal Liability; All persons or corporations extending credit, contracting with, or having any claim against the club or its officers shall look only to the funds and property of the club for payment.

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3. Any such contract or claim for payment of any debt, damage, judgement or any other money that otherwise becomes due or payable to them from the club.

4. Therefore, neither the members of the club nor its officers (past, present or future) shall be liable personally thereof.

5. The club shall not be held liable for any loss damage due to fire, theft, weather, vandalism or accident at any function that the club attends or hosts.

Article X- Bylaws

1. These Bylaws have been adopted by the Board of Directors

2. These Bylaws may be altered, amended or repealed and new Bylaws may be adopted by the Board of Directors present at any regular meeting or special meeting. Notification to the general membership will be by email.

Article XI – Logo

The MTCC Logo was approved by the Board of Directors when MTCC was formed and is sanctioned for use for marketing items and clothing apparel.

Mid Texas Corvette Club(MTCC) as of non-profit organization name for individual profit is prohibited.

The MTCC name can be used to gain profit if it is voted on and approved by club members and as long as all proceeds gained are donated to the clubs local charities and organizations it support.

Original Bylaws Effective November 2017

Bylaws Revised 14 July 2019

Bylaws Revised 14 August 2019

Bylaws Approved September 28, 2019

Bylaws Amended and Approved 14 August 2020